



MEMO

March 20, 2020

Dear Valued Customer:

Due to recent declarations for Illinois and the city of Chicago by emergency management sources – Icon shall be in compliance with this declaration by temporarily ceasing normal operations at our Chicago facility.

We will however remain available for emergency services. For shipments already in route please contact us. For other concerns, please email us and we will get back to you.

Given the fluid nature of this pandemic and its necessary declaration – we shall update our clients regularly. We shall return to full operation as soon as is feasible. In the interim we ask that our customers requiring special arrangements – or anyone looking for information on our services contact us via email to one of the following Icon team members:

Jesse Rhames	NYC Shuttle	jesse@icongroup.us
Eric Watts	NYC Shuttle	ericwatts@icongroup.us
Kevin Brosan	Local Services	kevin@icongroup.us
Chris Smith	Local Services	chris@icongroup.us
Eric Dimas	Crating	eric@icongroup.us
Mike Gamis	Storage	mike@icongroup.us
Andrew Conaway	General Manager	andrew@icongroup.us

We thank for your continued confidence in our services and hope for an expeditious end to this disturbing and disruptive global pandemic emergency. Please take care and be safe in all things.

Sincerely,

Bruce MacGilpin
President
bruce@icongroup.us